

SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES & TECHNOLOGY THIRUVANANTHAPURAM—695 011, INDIA.

(An Institute of National Importance under Govt.of India)
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Advt.No.P&A.II/42/SSSC/SCTIMST/2018

NOTIFICATION

The Sree Chitra Tirunal Institute For Medical Sciences & Technology (SCTIMST) invites ONLINE APPLICATIONS from eligible Indian Nationals for the following posts:

Opening Date for Online Submission of Application - 28.11.2018

Closing Date for Online Submission of Application - <u>18.12.2018</u>

Last date for receipt of hard copy (print out) of system generated Application along with necessary documents - 21.12.2018

Date for downloading Admit Card, Template for Power Point presentation and mailing

Power Point Presentation to <u>rect@sctimst.ac.in</u>

- From 14.01.2019 to 19.01.2019

Proposed date of selection process -27.01.2019 to 28.01.2019

- 1. ASSOCIATE PROFESSOR (Imaging Sciences & Interventional Radiology) (Vacancy-UR-1) Qualification & Experience: Six years of teaching / research experience after obtaining MD/DNB in Radiodiagnosis with experience in Cardiac Imaging & Vascular Interventional Radiology. Desirable: Adequate research experience as evidenced by publications. Pay Matrix Level: 13A-1+ (Rs.138300-209200). Upper Age Limit: 45 years as on 01.11.2018.
- 2. ASSISTANT PROFESSOR (Neurology) (Vacancy-UR-1) Qualification & Experience: One year of teaching and/or research experience after DM in the specialty or its equivalent qualification in the case of 2 year-course Or Just after DM in the case of 3 year-course Or One year of teaching and/or research experience after DM in the case of direct course. Desirable: Post-doctoral Fellowship in Neuro Muscular sub specialty or Adequate experience in Neuro Muscular sub specialty Pay Matrix Level: 12 (Rs.101500-167400). Upper Age Limit: 40 years as on 01.11.2018.

Dated: 28.11.2018

Dated: 28.11.2018

Note: (i) Where medical qualification is required, they must have a medical qualification included in the Indian Medical Council Act 1956 and Registration with the Central/State Medical Registration Council. (ii) Wherever applicable equivalent qualifications for example FRCP(C) etc. will also be considered as sufficient qualification. (iii) In the case of Post Doctoral Certificate Course holders of this Institute in Anaesthesiology/Vascular Surgery/Imaging Sciences & Interventional Radiology, and of Post Doctoral Fellowship of this Institute, one-year duration of the course will be considered as teaching/research experience.

- 3. SCIENTIST D (Molecular Biology) (Vacancy-UR-1) Qualification & Experience: PhD with 8 years experience in advanced genetic diagnosis methods, including Next Generation Sequencing. Desirable: Experience in clinical screening of genetic disorders; biochemical markers and interpretation; determination of causative factors to gene/molecular level and address suitable techniques for validation. Pay Matrix Level: 12 (Rs.101500-167400). Upper Age Limit: 45 years as on 01.11.2018.
- 4. SCIENTIST D (Immunology) (Vacancy-UR-1) Qualification & Experience: PhD with 8 years experience in clinical oriented immune system analyses. Desirable: Experience in analysis of routine immunological disorders, immune system's various reactions to disorders, diseases and foreign substances. Pay Matrix Level: 12 (Rs.101500-167400). Upper Age Limit: 45 years as on 01.11.2018.
- 5. SCIENTIST D (Biosensors)(Vacancy-UR-1) Qualification & Experience: A 1st class (Electrical/Electronics/Electronics B.Tech equivalent & Communication/ Biomedical Engineering) Instrumentation/ with 12 years experience Biosensors/Sensor development Or class B.Tech equivalent or (Electrical/Electronics/Electronics& Communication/Instrumentation/Biomedical Engineering) + 1st class M.Tech (or equivalent) with 10 years experience in Biosensors/Sensor development Or PhD with 8 years experience in Biosensors/Sensor development. Pay Matrix Level: 12 (Rs.101500-167400). Upper Age Limit: 45 years as on 01.11.2018.

- Dated: 28.11.2018
- 6. SCIENTIST D (Optical Devices) (Vacancy- UR-1) Qualification & Experience: A 1st class B.Tech or equivalent (Electrical/Electronics/Electronics& Communication/ Instrumentation/Biomedical Engineering) with 12 years experience in optical device development and Biosensors/Sensor development. Or A 1st class B. Tech or equivalent (Electrical/Electronics/Electronics&Communication/Instrumentation/Biomedical Engineering) + 1st class M. Tech (or equivalent) with 10 years experience in optical device development and Biosensors/Sensor development Or PhD with 8 years experience in optical device development and Biosensors/Sensor development. Pay Matrix Level: 12 (Rs.101500-167400). Upper Age Limit:45 years as on 01.11.2018.
- 7. ENGINEER D (Bioinformatics)(Vacancy-UR-1) Qualification & Experience: A 1st class M.Sc (Bioinformatics) with 12 years experience in the relevant field. Or A1st class M.Tech in Bioinformatics with 10 years experience in the relevant field Or PhD in Bioinformatics with 8 years experience in the relevant field. Pay Matrix Level: 12 (Rs.101500-167400). Upper Age Limit: 45 years as on 01.11.2018.
- 8. SCIENTIST C (Bioceramics): (Vacancy-UR-1) Qualification & Experience: A 1st class M.Tech (Material Science) with 4 years experience in the relevant field Or PhD in Material Science/Chemistry with 2 years experience in the relevant field. Desirable: Practical knowledge of preparation of diverse advanced bioceramic materials, powders, processing of materials to comply to shape, size and porosity requirements. Pay Matrix Level: 11 (Rs.67700-208700). Upper Age Limit: 35 years as on 01.11.2018.
- 9. SCIENTISTC (Biological **Evaluation** of Medical Devices): (Vacancy-UR-1) M.Sc Qualification & **Experience:** A 1st class (Toxicology/Pharmacy/Pharmacology/Zoology) with 6 years in the relevant field. Or PhD in the subject concerned with 2 years experience in the relevant field. **Desirable:** Toxicity evaluation in small animals, knowledge in biological evaluation of medical devices. Pay Matrix Level: 11 (Rs.67700-208700). Upper Age Limit: 35 years as on 01.11.2018.

- Dated: 28.11.2018
- 10. ENGINEER C (Precision Fabrication (Orthotics and Rehabilitation)) (Vacancy-UR-1) Qualification & Experience: A 1st class B.Tech (or equivalent) in Mechanical / Production Engineering with 6 years experience in the relevant field Or 1st class B.Tech (or equivalent) in Mechanical / Production Engineering + 1st class in M.Tech (or equivalent) in Mechanical / Production Engineering with 4 years experience in the relevant field. Pay Matrix Level: 11 (Rs.67700-208700). Upper Age Limit: 35 years as on 01.11.2018.
- 11. ENGINEER C (Orthotics and Rehabilitation) (Vacancy-UR-1) Qualification & Experience: A 1st class B.Tech (or equivalent) in Mechanical Engineering with 6 years experience in the relevant field Or 1st class B.Tech (or equivalent) in Mechanical Engineering + 1st class in M.Tech (or equivalent) in Mechanical Engineering with 4 years experience in the relevant field. Pay Matrix Level: 11 (Rs.67700-208700). Upper Age Limit: 35 years as on 01.11.2018.
- 12. ENGINEER C (Signal/Image Processing) (Vacancy-UR-1) Qualification & Experience: A 1st class B. Tech(Electrical/Electronics/Electronics & Instrumentation/Biomedical Engineering) with 6 years experience in Signal/Image processing Or 1st class B. Tech (or equivalent) + 1st class in M. Tech with focus in Signal/Image Processing with 4 years experience in Signal/Image processing. Pay Matrix Level: 11 (Rs.67700-208700). Upper Age Limit: 35 years as on 01.11.2018.
- **13. ENGINEER B (Medical Instrumentation)**(Vacancy-SC -1)**Qualification & Experience:** A 1st class B.Tech (or equivalent) in Biomedical/Electronics/Instrumentation Engineering. **Desirable**: 1 to 2 years experience in the relevant field and /or higher qualifications. **Pay Matrix Level**: **10 (Rs.56100-177500)**. **Upper Age Limit**: 30 years as on 01.11.2018.
- **14. REGISTRAR (Academic Affairs) A:** (Expected Vacancy-UR-1) **Qualification & Experience:** 1) Any Masters Degree/MBA/LLB from a recognised University. 2) 12 years of supervisory experience in University/Teaching Institutions dealing with Post Graduate courses and admissions, conduct of examination, award of degrees, other university procedures etc. **Pay Matrix Level 12** 78800 209200. **Upper Age Limit:** 45 yrs as on 01.11.2018.

IMPORTANT INSTRUCTIONS TO CANDIDATES

- **1. The candidates apply**ing for a post should ensure that they fulfill all eligibility criteria as on <u>01.11.2018</u>.
- 2. The Institute follows the Government of India policy on reservation, including that for scientific and technical posts required for conducting research or for organizing, guiding and directing research, by providing reservation to the following:
 - a) Group A (Scientific and Technical) entry level posts in academic cadre.
 - b) All Non-academic posts including Group A posts.
 - c) All vacancies where temporary appointments are made for more than 45 days.
- 3. The online registration of applications will be opened on SCTIMST web site www.sctimst.ac.in from 28.11.2018 to 18.12.2018. Detailed instructions are given in Appendix I

4. FEES

- Rs.750/- for General/OBC. Physically Handicapped Candidates(40% or more)/Women/SC/ST Candidates are exempted from application fee. The concession/exemption in application fee will be given only on submission of self attested copy of the SC/ST/Disability Certificate issued by the competent authority along with the system generated Application.
- 5. Applications should initially be submitted through ONLINE mode and hard copies of the following documents should reach 'The Director, Sree Chitra Tirunal Institute for Medical Sciences & Technology, Medical College P.O., Thiruvananthapuram 695 011, Kerala, India' on or before 21.12.2018 in an envelope superscribed as 'APPLICATION FOR THE POST OF.....'(Write name of the post applied for)
 - i. Duly <u>signed</u> system generated Application (Hard Copy).
 - ii. Online Payment receipt or Stamped Pre-Acknowledgement Payment Form.
 - iii. Self attested copy of
 - a. SC/ST/Disability Certificate from the competent authority, if claiming fee concession/exemption.
 - b. Certificate in proof of date of birth (X/XII std. Certificate only).
 - c. All mark lists & certificates in proof of educational qualifications, registration etc. claimed in the application.
 - d. Experience certificate issued by the competent authority clearly indicating dates (from and to), stating the nature of the job and required details as per the notification.
 - e. Details of Academic Work: Research Publications (excluding Review Articles, Conference Abstracts and Book Chapters), Teaching, Service, Leadership/Organizational Qualities, National/International Awards/Recognitions, Fellowships, Presentations, etc., with proof of the same may be submitted in separate sheets along with Hard Copy of the application.
 - f. No Objection Certificate from the present employer if employed in Govt./Semi Govt./Autonomous Bodies etc.

- Dated: 28.11.2018
- g. Physically Handicapped (Disability 40% or more) Certificate issued by Medical Board (if applicable).
- h. Any other relevant certificate(s) as shown in the applications
- 6. Applications not supported by the aforementioned documents (whichever applicable) will be summarily rejected.
- 7. Separate application and print receipt should be submitted, if applying for more than one post.

8. LOGIN facility

Candidates can avail a 'LOGIN' facility after successful submission of the application by entering the **Application Registration Number**, **Email ID and Date of Birth** provided in the application at the time of online submission for taking print out of system generated Application. Eligible candidates can download admit card & template for power point presentation as per the following schedule.

9. <u>Date for Downloading Admit Card, template for Power Point presentation & mailing Power Point presentation</u>

Eligible candidates may get a message to download their admit cards in the email address provided in the application form. They can download admit cards for selection process and template for Power Point presentation from our website www.sctimst.ac.in by entering their Application Registration Number, Email ID and Date of Birth (as submitted in the application form) from 14.01.2019 using 'LOGIN' facility. The completed slides for power point presentation should be sent on or before 19.01.2019 by email to rect@sctimst.ac.in. No hard copy of the admit card will be sent.

10. Scanning and Uploading of Photograph

Before applying online, a candidate will be required to have a scanned (digital) image of his/her photograph as per the specifications given below: -

- a. Recently taken colour photograph with white background.
- b. Photograph should be in '. Jpeg' format. Dimensions 35mmx45mm, maximum size: 50KB
- c. To upload photograph, click 'Browse' button. Select the scanned photograph from the saved location and click 'Open'. Then click 'Upload' button. You can also correct the edges of the photograph using 'crop' option if you want and 'Save' it. Otherwise select 'No' and click 'Next' button to go to STEP 3.

11. Selection Process

Eligible candidates have to appear for an interview. A written test (MCQ) may be conducted only for screening purpose depending on the number of candidates for a particular post. In the case of Academic posts (Post No.1 to 13) written examination will be conducted if the number of shortlisted candidates exceed 12 and in rest of the posts, written examination will be conducted if the number of shortlisted candidates exceed 8. Marks obtained in the written examination will be of a qualifying nature alone and will not be considered for the final ranking. Dates of the written examination, if any will be intimated to the short listed candidates by 14.01.2019

At the Interview, candidates are required to make a Power Point Presentation about their credentials. The completed slides for Power Point Presentation should be sent on or before

19.01.2019 by email to rect@sctimst.ac.in. The template for Power Point Presentation can be downloaded along with the admit card. At the time of Screening Test/Interview, the candidates must bring Admit Card and all original certificates/mark lists/documents., viz:

- a. Certificate in proof of date of birth (X, XII std. Certificate only).
- b. A Valid Photo ID card bearing the name of the candidate.
- c. All mark lists & certificates in proof of educational qualifications, registration etc.
- d. Duly signed experience certificate issued by the competent authorities clearly indicating dates (from and to), stating the nature of the job and the required details as per the notification.
- e. No Objection Certificate from the present employer if employed in Govt./Semi Govt./Autonomous Bodies etc.
- f. Physically Handicapped (Disability -40% or more) Certificate issued by Medical Board (if applicable).
- g. Caste Certificate for reserved posts/ if claiming age relaxation for unreserved posts.
- h. Any other relevant certificate(s) as shown in the application.

Candidates will not be permitted to appear for selection process without the above documents.

12. T.A. for SC/ST Candidates

Second Class/Sleeper Class train fare will be defrayed to candidates belonging to SC/ST category for appearing for test/interview on production of original tickets as per Government of India rules.

13. <u>Important Note</u>

- a. A panel valid for 1 year will be prepared and appointment will be made subject to the availability of vacancy/requirement.
- b. Apprenticeship/training will not be considered as experience.
- c. Experience wherever prescribed means experience gained <u>AFTER</u> acquiring the prescribed essential qualification.
- d. All posts carry allowances at Central Government rates.
- e. Non-practising allowance at Central Government rate will be granted to medical personnel as per rules.
- f. Age relaxable up to 5 years for internal candidates.
- g. Age and experience relaxable in exceptional cases.
- h. Ex-service men/Persons with Disability (40% or more) OBC/SC/ST candidates are eligible for age relaxation, subject to the submission of relevant documents.
- i. The Institute reserves the right for short-listing the applications on the basis of qualification & relevant experience etc. and therefore all candidates fulfilling the minimum basic qualifications may not be called for interview.
- j. Not more than one application should be submitted by any candidate for a single post.
- k. Request for change/correction in the Application Form shall not be entertained under any circumstances.

- 1. SCTIMST will not be responsible for any postal delay or loss in transmission/transit. Candidates should retain photocopies of the print out of receipt of application fee and application for their own record and reference.
- m. Any attempt to influence the Selection Committee of SCTIMST directly or indirectly will result in disqualification.
- n. In all matters pertaining to this advertisement, the decision of SCTIMST shall be final and binding.
- o. A candidate's admission to the selection process is purely provisional. Mere issue of e- Admit card will not imply that his/her candidature has been finally cleared by the Institute.
- p. In case it is detected at any stage that a candidate does not fulfill the eligibility norms and /or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his her service is liable to be terminated.
- q. Candidates may check their e-mail regularly for urgent notification/updates.

For any queries regarding filling up of application, Please contact: Phone Numbers: 0471-2524244 / 644 E-mail id: rect@sctimst.ac.in, admin@sctimst.ac.in

Sd/-DIRECTOR

Dated: 28.11.2018

To

Notice Boards (AMC/Hospital/BMT Wing), Website

Copy to

Administrative Officer I
Security & Safety Officer
For information and necessary action.
Reception Counter

APPENDIX I

APPLICATION PROCEDURE

Candidates are advised to follow the procedure for applying for the posts.

Step-1-Application fee Payment. Please visit SB Collect website of State Bank of India(SBI):https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=368747

Step-2-After fee Payment, fill the online application. Please visit SCTIMST Website: http://www.sctimst.ac.in for submitting online application.

Application Fee (ONLINE MODE ONLY)

Various fee payment options available in the SB Collect website are:

- a) Direct cash payment at any branch of SBI through the Pre-Acknowledgement Payment Form (PAP) generated through State Bank Collect Portal of SBI.
- b) Pay Online using the Internet Banking facility.
- c) Pay online using any Visa/Master Debit or Credit Card issued by any Bank.

STEPS FOR FEE PAYMENT:

Open the SB Collect website of SBI

(https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=368747)

- a) Select the payment category.
- b) Select Post-Fill applicant name, Date of Birth, Mobile Number and Application fee.
- c) Submit payment application.
- d) Select the appropriate payment option.
- e) Click the button corresponding the choice of your payment and continue.
- f) If you are choosing online payment option-Note the INB reference number and print the receipt (Copy of print receipt should be attached with the Application Form).
- g) If you are choosing the other payment option of **Direct cash payment in any branch of SBI**, please print and submit the PAP Form to any SBI branch. (**PAP form duly stamped by SBI should be attached with the Application Form).**

All bank charges to be borne by the applicant.

How to Apply Online

Candidates should apply ONLINE only and no other means/mode of application will be accepted. They are first required to go to the SCTIMST's website www.sctimst.ac.in. Click on the link **RECRUITMENT>ONLINE APPLICATION**

(Advt.No.P&A.II/42/SSSC/SCTIMST/2018 Dated: 28/11/2018) candidates can view THREE links.

NOTIFICATION AND GENERAL INSTRUCTIONS

- 1. APPLY ONLINE
- 2. LOGIN (To view online submitted application/download admit card & template for power point presentation)

Click on the link 'APPLY ONLINE' toopen the online application.

Pre-Requisites for Applying Online

Before applying online, candidates should:

- a. **Have a valid Email ID.** In case candidate does not have a valid email ID he/she should create his/her new email ID before applying online.
- b. Scan your photographwithin the required specifications as given in general instructions.
- c. Payment Receipt No., Date and Amount/PAP as applicable.
- d. Keep particulars of educational qualifications, experience details, caste certificate (if applicable) and other relevant details as per the notification.

JUST FOLLOW 6 STEPS TO SUBMIT ONLINE APPLICATION. YOU WILL BE PROMPTED TO MAKE CORRECTIONS IF ANY IN EACH STEP. IF EACH STEP IS FILLED CORRECTLY A GREEN CHECKMARK ICON WILL BE SHOWN AT THE TOP OF THE PAGE. OTHERWISE A RED CHECKMARK ICON WILL BE DISPLAYED AGAINST ERRED STEP.

STEP - 1 (Important Instructions)

Candidate can view 'Important Instructions' and will also get a link to the 'NOTIFICATION AND GENERAL INSTRUCTIONS'. Candidate should read the instructions carefully before making any entry or selecting options. Then click on the checkbox against 'I HAVE READ THE INSTRUCTIONS'. Click 'Next' button to go to STEP - 2.

<u>STEP - 2 (Select Post applied for and Upload Photo)</u>

- 1. Select the post applied for
- 2. Upload the photograph Click 'Next' button to go to STEP 3.

STEP - 3 (Personal Details)

- 3. Enter name of the candidate as in Matriculation Certificate, **but initials must be at the end.** Do not use any prefix such as Mr./Mrs/Kum etc.
- 4. Carefully enter your valid email-ID.
- 5. Select male or female
- 6. Select your date of birth.
- 7. Select nationality
- 8. Select State/UT which you belong
- 9. Select religion
- 10. Select Unreserved
- 11. If you are claiming age relaxation [(applicable to those other than SC/ST/OBC (Non Creamy-Layer)], select the appropriate column and clearly enter the details in the space provided. (Ex-servicemen, PH, etc.)
- 12. Select/Enter the appropriate field of Employment details in this Institute (SCTIMST) for permanent employees of this Institute.
- 13. Enter permanent address with Pin Code.
- 14. Enter address for correspondence with Pin Code.
- 15. Enter your land phone and mobile number. Click 'Next' button to go to STEP 4.

Dated: 28.11.2018

<u>STEP – 4 (Details of Educational Qualification/Experience)</u>

- 16. Candidates can view educational qualification/experience required for the post. Enter details of your educational qualifications. You can add or remove the rows while entering your educational qualification by clicking 'Add Row'/'Delete Last Row'(as required) buttons.

 Details of Academic Work: Research Publications (excluding Review Articles, Conference Abstracts and Book Chapters), Teaching, Service, Leadership/Organizational Qualities, National/International Awards/Recognitions, Fellowships, Presentations, etc. may be submitted in separate sheets along with Hard Copy of the application.
- 17. Select whether the required experience is obtained <u>AFTER</u>acquiring essential qualifications (as applicable).
- 18. You can add or remove the rows while entering your experience details by clicking 'Add Row'/'Delete Last Row' (as required) buttons.

 Click 'Next' button to go to STEP 5.

STEP – 5 (Details of Fee Payment) (ONLINE MODE ONLY)

- A. Select the appropriate field on fee concession/exemption
- B. Enter Payment Receipt No., Date and Amount/PAP as applicable Click 'Next' button to go to STEP 6.

<u>STEP - 6 (Preview of the Filled Application)</u>

In this step you can see preview of the filled application. Candidate can edit the entered details if needed by clicking in STEP - 2, STEP - 3, STEP - 4 and STEP - 5 buttons at the top of the page. Enter Image Verification Code at the bottom of STEP - 6 in the column next to the image. Candidates are advised to verify the correctness of the entries before clicking 'Submit' button for registering application. When 'Submit' button is clicked, a confirmation message 'Are you sure to submit the application?' will be displayed. Click 'OK 'to submit the application. Otherwise click 'Cancel' to go to previous steps.

If the online submission has been successfully completed, a system generated Application with Application Registration Number can be viewed and the candidate <u>should immediately</u> take a printout of the same and affix his/her signature on this. This print out and thedocuments <u>stated in the General Instructions should reach</u>, The Director, Sree Chitra Tirunal Institute for Medical Sciences & Technology, Medical College P.O., Thiruvananthapuram – 695 011, Kerala, India <u>on or before 21.12.2018</u>, in an <u>envelope superscribed</u> as 'APPLICATION FOR THE POST OF......'(Write name of the post applied for).

On successful submission of application, an intimation regarding your Application Registration Number, Name of Post applied for, Date of submission etc. may be sent to the candidate's email ID. Please check 'INBOX' or 'SPAM' folder to view the message. However, THE INSTITUTE WILL NOT BE RESPONSIBLE FOR THE FAILURE OF THIS AUTO RESPONSE.

When the online submission is not successfully completed, a message will be displayed 'Your online submission was unsuccessful. Please register again'. Candidates may then revisit the 'APPLY ONLINE' link and fill in their application details again.

Candidates are advised to apply online much in advance before the closing date to avoid the possibility of disconnection/inability/failure to log on to the SCTIMST's website on account of heavy load. Also please visit the SCTIMST's website in regular intervals for any information which may be put for further guidance.