

INDIAN RUBBER MANUFACTURERS RESEARCH ASSOCIATION (IRMRA)

(Affiliated to DPIIT, Ministry of Commerce & Industry, Govt. of India) (ISO 9001:2015 Certified & NBQP Registered Training Institution)

Third Party RTI Audit Summary Report of

Shree Chitra Triunal Institute for Medical Sciences and Technology

As per the direction of Central Information Commissioner (CIC) and DoPT OM No 1/6/2011-IR dated 15.04.2013 and OM No. 1/34/2013-IR dated 30.06.2016, each Public Authority should get its proactive disclosure package audited by a third party every year from the respective training Institutes under each Public Authority and submit to the Central Information Commission.

Indian Rubber Manufacturers Research Association conducted Third-Party Audit of the Proactive Disclosure of Shree Chitra Triunal Institute for Medical Sciences and Technology under the RTI Act, 2005 from 17 & 18 July, 2023 in accordance with Guidelines on suo motu disclosure under Section 4 of the RTI Act issued by Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training. The audit was conducted in accordance with the standard operating procedure for the Third-party audit on suo motu disclosures (As per Para 4.4 & 4.5 of DOPT's OM No. /6/2011-IR dated 15.04.2013 & Para 6 of DOPT's OM No. 1/34/2013-IR dated 30.06.2016).

The audit was aimed to assess adherence to Guidelines on suo motu disclosure under Section 4 of the RTI and the implementation of and compliance with its control system. Specifically, the audit assessed Shree Chitra Triunal Institute for Medical Sciences and Technology Self appraisal report for Year (2022-23) and its website https://www.sctimst.ac.in/ in order to ensure these are well understood and Guidelines for Central Government Ministries / Departments are followed on:

- a) Suo motu disclosure of more items under Section 4.
- b) Guidelines for digital publication of proactive disclosure under Section
- c) Detailing of Section 4(1)(b)(iii), 4(1)(b)(iv), 4(1)(b)(xi) and 4(1)(b)(xiv)
- d) Compliance mechanism for suo motu disclosure (proactive disclosure) under the RTI Act, 2005

Third-Party Audit focused on the following Parameters:

- i. Organisation and Functions
- ii. Budget and Programme
- iii. Publicity and Public Interface
- iv. E-Governance
- v. Information as may be Prescribed
- vi. Information disclosed on own initiative

Key Findings and High Priority Recommendations

We appreciate the sincere efforts of Shree Chitra Triunal Institute for Medical Sciences and Technology as Public Authority for sharing required information on website to maintain the transparency. It has been observed during the Audit that the information relates to few areas has to be shared on website with more clarity like;

- 1. Information on various sub-paras of Section 4(b) placed under RTI Act seems has not been given adequate prominence.
- 2. Programmes to advance understanding of RTI Act –to be conducted on regular intervals.
- 3. Manual/Handbook to be made available in Vernacular/Local Language [F No. 1/6/2011-IR dt. 15.4.2013]
- 4. Public Authority must constitute a Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI.

- 5. Information related to details of beneficiaries of subsidy programme (number, profile etc) is to be updated on website.
- 6. Information related to Physical and financial targets of the programme is to be updated on website.
- 7. Information related to List of materials available At a reasonable cost of the medium is to be updated on website.
- 8. Last date of Annual updation of each web pages in format (Lasted updated on DD/MM/YYYY)
- 9. STQC certification is to be obtained and displayed on website.
- 10. Sub-clauses which have been met partially met / not met, may be looked into for compliance at the earliest. A re-look may be given to the clauses which have been marked as not applicable.

IRMRA would like to share positive feedback that in future all the required information/urls/links may be posted on website to meet the Transparency Audit Metrix.

Date: 20 July, 2023

(Dr. Rupesh Rohan) Assistant Director (Training)

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Self appraisal report for Year (2022-23)

Auditor Agency: T V Sethumadhavan

Ministry Name: Ministry of Science & Technology

Department Name: Department of Science & Technology

Public Authority Name: Shree Chitra Triunal Institute for Medical Sciences and Technology

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function	'						
1.1	Particulars of its organisation, functions a	and duties[Section	on 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.1	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.1	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.1	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.sc timst.ac.in/Ab	Fully Met	1.28	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.1			Authority is correct. Category "Fully Met"
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.setimst.ac.in/About%20SCTIMST/Right%20to%20Information/#h-1.1		1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.setimst.ac.in/About%20SCTIMST/Right%20to%20Information/#h-1.1		1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2	Power and duties of its officers and employee	s[Section 4	1) (b)(ii)]					
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.2		1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.2		1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://www.setimst.ac.in/About%20SCTI	cFully Met	1.54	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					MST/Right%2 0to%20Inform ation/#h-1.2			correct. Category "Fully Met"
1.2.4	Exercised	Fully Met	1.54	1.54	https://www.setimst.ac.in/About%20SCTIMST/Right%20to%20Information/#h-1.2		1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.5	Work allocation	Fully Met	1.54	1.54	https://www.setimst.ac.in/About%20SCTIMST/Right%20to%20Information/#h-1.2		1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3	Procedure followed in decision making proce	_	4(1)(b)(iii)	_				
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://www.se timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.3		1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.setimst.ac.in/About%20SCTIMST/Right%20to%20Information/#h-1.3		1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.setimst.ac.in/About%20SCTIMST/Right%2		1.54	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					0to%20Inform ation/#h-1.3			Category "Fully Met"
1.3.4	Time limit for taking a decisions, if any	Partially Met	1.54	0.77	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.3		1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.3	,	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4	Norms for discharge of functions[Section 4(1							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.4		1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.4	·	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2		1.54	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					0to%20Information/#h-1.4			Category "Fully Met"
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.sotimst.ac.in/About%20SCTIMST/Right%20to%20Information/#h-1.4		1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.4		1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5	Rules, regulations, instructions manual and				- ` '			
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.5		1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.5		1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform		1.92	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					ation/#h-1.5			"Fully Met"
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://www.scl timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.5	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.6	Categories of documents held by the author	ority under its o	control[Se	ection 4(1)				
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.scl timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.6	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.scl timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.6	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7	Boards, Councils, Committees and other B	Bodies constitu	ted as pa	rt of the Pu	ublic Authority	[Section 4(1	l)(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.scl timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.7	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.2	Composition	Fully Met	0.96	0.96	https://www.scl timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform	Fully Met	0.96	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	ation/#h-1.7 https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.7		0.96	"Fully Met" URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.7		0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.7		0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.6	Whether their meetings are open to the public?	Not Applicable	e0	0	empty	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	e0	0	empty	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.8	Place where the minutes if open to the public are	Not Applicable	e0	0	empty	Fully Met	0.96	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	available?							the Public Authority is correct. Category "Fully Met"
1.8	Directory of officers and employees[Section	n 4(1) (b) (ix)]						
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.8	·	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.8	·	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.9	Monthly Remuneration received by officers	& employees in	cluding	system of	f compensatio	n[Section 4	(1) (b) (x)]	,
1.9.1	List of employees with Gross monthly remuneration	Partially Met		1.93	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.9	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.9	·	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.10	Name, designation and other particulars of	public informat	ion offic	ers[Section	n 4(1) (b) (xvi)]		

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://www.s timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.10	2	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.s timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.10	2	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11	No. Of employees against whom Disciplinary	action has be	en prop	osed/ take	n(Section 4(2))		
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.12	Programmes to advance understanding of RT	I(Section 26)						
1.12.1	Educational programmes	Partially Met	1.92	0.96	https://www.s timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.12	2	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12.2	Efforts to encourage public authority to participate in these programmes	Partially Met	1.92	0.96	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.12	•	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.12.3	Training of CPIO/APIO	Partially Met	1.92	0.96	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.12 Planning for training under SIERD	•	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Partially Met	1.92	0.96	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.12	•	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.13	Transfer policy and transfer orders[F No. 1/6/2	2011- IR dt. 15	5.4.2013]				
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-1.13	•	7.69	URLs cited by the Public Authority is correct. Category "Fully Met"
Total	·		97	91		100	99	-
2	Budget and Programme							

2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.scFully Met timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.1	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.scFully Met timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.1	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.scFully Met timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.1	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.4	Revised budget for each agency, if any	Not Applicable	eO	0	empty Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.scFully Met timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.1	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR	dt. 11.9.2012)					-
2.2.1	Budget	Fully Met	16.67	16.67	https://www.scFully Met	16.67	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.2			the Public Authority is correct. Category "Fully Met"
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.2	·	16.67	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.2	·	16.67	URLs cited by the Public Authority is correct. Category "Fully Met"
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]					
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.3	·	6.25	URLs cited by the Public Authority is correct. Category "Fully Met"
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform	·	6.25	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	ation/#h-2.3 https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.3	Fully Met	6.25	"Fully Met" URLs cited by the Public Authority is correct. Category "Fully Met"
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.3	Fully Met	6.25	URLs cited by the Public Authority is correct. Category "Fully Met"
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.3	Partially Met	3.13	URLs cited by the Public Authority is correct. Category "Partially Met"
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.3	Fully Met	6.25	URLs cited by the Public Authority is correct. Category "Fully Met"
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.3	Fully Met	6.25	URLs cited by the Public Authority is correct. Category "Fully Met"

Category	sclosure Category	Marks	Obtained Mark				Auditor Remarks/URL
Fully Met	peneficiaries of subsidy programme Fully Met profile etc)	6.25	6.25	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.3	Partially Met		URLs cited by the Public Authority is correct. Category "Partially Met"
	ary and non-discretionary grants [F. No. 1/6/2		5.04.2013]				
Not Applicable	ary and non-discretionary grants/ Not Applic to State Govt./ NGOs/other institutions	0	0	empty	Not Applicable		Category Not Applicable
Not Applicable	counts of all legal entities who are Not Applic rants by public authorities	0	0	empty	Not Applicable		Category Not Applicable
its of authoriz	s of recipients of concessions, permits of autl	ations	granted by	the public au	thority[Section	1 4(1) (b)	(xiii)]
Not Applicable	ns, permits or authorizations granted Not Applicuthority	0	0	empty	Not Applicable		Category Not Applicable
Not Applicable	oncessions, permit or authorization a) Eligibility criteria, (b) Procedure for concession/ grant and/ or permits of ons, (c) Name and address of the given concessions/ permits or ons, (d) Date of award of concessions/ authorizations	0	0	empty	Not Applicable		Category Not Applicable
0131	C paras [F No. 1/6/2011- IR dt. 15.4.2013]						
	PAC paras and the action taken reports Fully Met er these have been laid on the table of es of the parliament.	50	50.00	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-2.6	Fully Met		URLs cited by the Public Authority is correct. Category "Fully Met"
		190	190		200	194	
	Band Public interface						
			190 on with or representa	'	190 190	190 190 200	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	formulation of policy or implementation there	of [Section 4(1)(b)(vii)] [F No 1/	6/2011-IR dt	. 15.04.2013]		
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	• 0	0	empty	Not Applicable	e0	Category Not Applicable
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	eO	0	empty	Not Applicable	e0	Category Not Applicable
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	e0	0	empty	Not Applicable	e0	Category Not Applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	90	Category Not Applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	e0	Category Not Applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	90	Category Not Applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	e0	Category Not Applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	• 0	0	empty	Not Applicable	e0	Category Not Applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	e0	Category Not Applicable
3.1.10	-	Not Applicable	0	0	empty	Not Applicable	e 0	Category Not Applicable
3.1.11	Public- private partnerships (PPP) - All payment	Not Applicable	0	0	empty	Not Applicable	e0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
	made under the PPP project							Applicable
3.2	Are the details of policies / decisions, which a	ffect public, in	nforme	d to them[S	Section 4(1) (c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.3	Dissemination of information widely and in su	ch form and r	nanner	which is e	asilv accessib	le to the public	c (Section	on 4(3)]
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-3.3	cFully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4	Form of accessibility of information manual/ h	andbook[Sec	tion 4(1)(b)]				
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://www.sc timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-3.4	·	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://www.sotimst.ac.in/Ab	Fully Met	25.00	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					out%20SCTI MST/Right%2 0to%20Inform ation/#h-3.4			Authority is correct. Category "Fully Met"
3.5	Whether information manual/ handbook availa	able free of cos	st or no	t [Section				1 dily iviot
3.5.1	List of materials available Free of cost		25	25.00	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-3.5		25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Met	0	Category Not Met
Total			125	125		150	125	
4	E-Governance							
4.1	Language in which Information Manual/Handb		_					
4.1.1	English	Fully Met	14.29	14.29	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-4.1		14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-4.1		14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.2	When was the information Manual/Handbook	last updated?[F No. 1	/6/2011-IR				
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://www.so timst.ac.in/Ab out%20SCTI	Partially Met	14.29	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					MST/Right%2 0to%20Inform ation/#h-4.2			correct. Category "Partially Met"
4.3	Information available in electronic form[Section of the content of	on 4(1)(b)(xi	iv)]					
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.setimst.ac.in/About%20SCTIMST/Right%20to%20Information/#h-4.3		9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.setimst.ac.in/About%20SCTIMST/Right%20to%20Information/#h-4.3		9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.setimst.ac.in/About%20SCTIMST/Right%20to%20Information/#h-4.3		9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4	Particulars of facilities available to citizen for	obtaining in	nformatio	n[Section 4	l(1)(b)(xv)]			
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://www.setimst.ac.in/About%20SCTIMST/Right%20to%20Information/#h-4.4		7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.setimst.ac.in/Ab	,	7.14	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					out%20SCTI MST/Right%2 0to%20Inform ation/#h-4.4			Authority is correct. Category "Fully Met"
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.sotimst.ac.in/About%20SCTIMST/Right%20to%20Information/#h-4.4		7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://www.sotimst.ac.in/About%20SCTIMST/Right%20to%20Information/#h-4.4		7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5	Such other information as may be prescribed	d under Secti	on 4(i) (b)(xvii)				
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://www.sotimst.ac.in/About%20SCTIMST/Right%20to%20Information/#h-4.5		3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-4.5		3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://www.so timst.ac.in/Ab out%20SCTI	cFully Met	3.57	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					MST/Right%2 0to%20Inform ation/#h-4.5			correct. Category "Fully Met"
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-4.5		3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-4.5		3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.6	Annual Report	Fully Met	3.57	3.57	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-4.5		3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.7	Frequently Asked Question (FAQs)	Partially Met	3.57	1.79	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-4.5		3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Met	3.57	0	empty	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.6	Receipt & Disposal of RTI applications & appe	eals [F.No 1/6	/2011-IR	dt. 15.04.2	2013]			'
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.s timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-4.6	2	14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.s timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-4.6	2	14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]					
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://www.s timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-4.7	2	28.57	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			200	195		200	182	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed	-						
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.s timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-5.1	2	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	Fully Met	20	20.00	https://www.s timst.ac.in/Ab out%20SCTI		20.00	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					MST/Right%2 0to%20Inform ation/#h-5.1			correct. Category "Fully Met"
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-5.1	·	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-5.1	,	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0	empty	Not Met	0	Category Not Met
Total			100	80		100	80	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.so timst.ac.in/Ab out%20SCTI MST/Right%2 0to%20Inform ation/#h-6.1	,	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
6.2	Guidelines for Indian Government Websites (CSM Secretariat Manual of Office Procedures (CSM Personnel, Publ	•	•		•			
6.2.1	Whether STQC certification obtained and its	Not Met	12.5	0	empty	Not Met	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained	Remarks	Auditor	Auditor	Auditor
				Mark		Category	Marks	Remarks/URL
	validity							Met
6.2.2	Does the website show the certificate on the Website?	Not Applicable	e0	0	empty	Not Met	0	Category Not Met
Total			38	25		50	25	
Grand	Total		750	705		800	705	