



**SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES AND TECHNOLOGY  
TRIVANDRUM - 695 011, KERALA, INDIA**

An Institute of National Importance under Government of India with the status of  
University established by an Act of Parliament (No. 52 of 1980)

**DIVISION OF ACADEMIC AFFAIRS**

**Application for PhD Student Exchange**

*(To be submitted along with all relevant documents)*

Name of the visiting student :

Address of the parent institution of the  
visiting student :

Contact details of the visiting student in  
India (telephone, email, etc.) :

Name and contact address of the  
guide/supervisor of the visiting student :

Name and address of the mentor/guide  
at SCTIMST :

Details of the collaboration, if any  
*(Attach a copy of the MoU, if applicable)* :

Duration of visit :

Details of the budget for the planned activity and proof of fund available with the  
guide (at SCTIMST) for the above activity  
*(Attach separate sheets, if needed)*

A brief write-up of the work proposed to be done by the visiting student  
*(Attach as a separate sheet. This has to be agreed by the visiting student and guides from both sides. Submit  
work proposal either with email consent / signed by all the parties involved)*

Comments by the mentor at SCTIMST about the work proposed to do at SCTIMST, IPR related matters, other matters/issues, if any.

I agree to host Mr./Ms./Dr. .... in my laboratory / division for a period of ..... I had adequate funds to support the research activities of the visiting student.

Name and signature of the SCTIMST faculty with date

I have no objection in ..... (name of the SCTIMST faculty) hosting Mr./Ms./Dr. .... (name of the visiting student) in my department.

Signature of the head of the dept. with date

Recommendations of the Head, BMT Wing (if the mentor is from BMT Wing)

Signature of the Head, BMT Wing with date

For Office Use Only:

Deputy Registrar

Associate Dean  
(PhD Program)

Dean

Director

Routing: Student/Mentor at SCTIMST → Deputy Registrar → Associate Dean → Dean → Director → Dean → DR → Student, collaborating Institute → Mentor at SCTIMST