



Sree Chitra Tirunal Institute for Medical Sciences and Technology Trivandrum

(An Institute of National Importance under Govt. of India with the status of University by an Act of Parliament)

CONVOCAATION FORM (Friday, 27th May 2016 – 32nd Batch)

1.	Name of the Candidate as entered in the SCTIMST records (IN BLOCK LETTERS)		
2.	Father's Name		
3.	Name of the degree	Month & Year of passing	Register Number
4.	Date of joining the institute and the name of the affiliated center (if any)		
5.	Address for communication (with pin code)	Mobile No.:	
		E-mail:	
		Land Phone:	
6.	Gender	Male / Female	
7.	No of accompanying persons for convocation	Nil / One / Two	
8.	No of accompanying persons for lunch	Nil / One / Two	
9.	Payment details: Amount:	DD No:	
	Date:	Bank:	

Convocation Date / Venue: Friday, 27th May 2016, 11.00 a.m., AMCHSS Auditorium, SCTIMST
Reporting time: 9.15 a.m.

Please tick (✓) whichever is applicable:

1. I **would like to attend** the convocation and receive the degree in person. (Please read the instructions)
2. I am **not attending** the convocation. Please send the degree certificate by post for which a demand draft of Rs.250/- is enclosed herewith, being the in-absentia fee & postal expenses.

Signature of Candidate:

Date:

Instructions to candidates attending the convocation

1. Details of amount to be sent as demand draft:
 - Lunch is free for the graduates.
 - Lunch for the accompanying guests: Rs 300 per person
 - Rental for the academic costume: Rs 300
 - Three photographs including postage: Rs 320 (graduation, single wearing academic robe & group photo)
 - Program recorded in DVD: Rs 150 (optional)
2. Graduates are requested to report to the registration counter at AMC auditorium at 9.15 a.m. on 27th May, 2016 for registration, collection of convocation robe and for other instructions.
3. Number of guests accompanying is limited to a maximum of two.
4. The academic costume should be returned after the function and photography.
5. Candidates are requested to make own arrangements for travel and accommodation. No expenses will be paid by the institute.
6. Children, photography by others / mobile phones will not be allowed inside the auditorium.
7. The demand draft to be drawn **in favor of 'Director SCTIMST' payable at 'Trivandrum'** and to be sent along with the duly filled convocation form to the address given below.
8. The last date to receive the duly filled convocation form along with demand draft is **10th May 2016**.
9. Candidates are requested to send their applications by speed post. Furthermore, your acceptance may be intimated by email at the earliest to dreg@sctimst.ac.in with a copy to regoffice@sctimst.ac.in
10. Candidates eligible to attend the May 2016 convocation are those who were in the rolls in the academic year 2015 and passed the DM, MCh, PDCC, PDF, MPH, MPhil & MS Bioengineering programs of the institute by 31 December 2015 and those who completed their PhD programs before March 31, 2016.

Address for Correspondence

The Deputy Registrar
Division of Academic Affairs
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