



Sree Chitra Tirunal Institute for Medical Sciences and Technology Trivandrum

(An Institute of National Importance under Govt. of India with the status of University by an Act of Parliament)

CONVOCATION FORM (Saturday, 05th May 2018 – 34th Batch)

1.	Name of the Candidate as entered in the SCTIMST records (IN BLOCK LETTERS)	
2.	Father's Name	
3.	Name of the degree Month & Year of Passing Register Number	
4.	Date of joining the institute Name of the center for affiliated program (if applicable)	
5.	Address for communication (with PIN code):	Mobile No.: E-mail: Land Phone:
<i>Please tick (✓) whichever is applicable:</i> I would like to attend the convocation and receive the degree in person. <input type="checkbox"/> (Please read the instructions) I am not attending the convocation. Please send the degree certificate by post for which a demand draft of Rs.250/- is enclosed herewith, being the in-absentia fee & postal expenses. <input type="checkbox"/>		
6.	Gender	Male / Female
7.	No of accompanying persons for convocation	Nil / One / Two
8.	No of accompanying persons for lunch	Nil / One / Two (Rs 450/- per person)
9.	Payment details: [I] Not Attending : Rs 250 [II] Attending: A. Rental for Academic Costume : Rs 400 B. Photographs & Program recorded DVD : Rs 500 C. Cost for accompanying persons for lunch : Total = Rs 400 + 500 + C Amount Sent: Rs	
	DD No:	Dated: Bank:

Convocation Date / Venue: Saturday, 05th May 2018, AMCHSS Auditorium **Reporting time:** 8.00 am

Date:

Signature of Candidate:

Instructions to candidates attending the convocation

1. Details of amount to be sent as demand draft:
 - Lunch is free for the graduates.
 - Lunch for the accompanying guests: Rs **450/-** per person
 - Rental for the academic costume: Rs **400/-**
 - Three photographs (graduation, single wearing academic robe & group photo) & program recorded DVD including postage: Rs **500/-**
2. Graduates are requested to report to the registration counter in AMC auditorium at **8.00 AM** on **05th May, 2018** for registration, collection of convocation robe and for other instructions.
3. Number of guests accompanying is limited to a maximum of two.
4. The academic costume should be returned after the function and photography.
5. Candidates are requested to make own arrangements for travel and accommodation. No expenses will be paid by the institute.
6. Children, photography by others / mobile phones will not be allowed inside the auditorium.
7. The demand draft to be drawn **in favor of 'Director SCTIMST'** payable at '**Trivandrum**' and to be sent along with the duly filled convocation form to the address given below.
8. The last date to receive the duly filled convocation form along with demand draft is **21st April 2018**.
9. Candidates are requested to send their applications by speed post. Furthermore, your acceptance may be intimated by email at the earliest to dreg@sctimst.ac.in with a copy to regoffice@sctimst.ac.in
10. Candidates eligible to attend the May 2018 convocation are those who were in the rolls in the academic year 2017 and passed the DM, MCh, PDCC, PDF, MPH, MPhil & MS Bioengineering programs of the institute by 30th December 2017 and those who completed their PhD programs before 31st January 2018.

Address for Correspondence

The Deputy Registrar
Division of Academic Affairs
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