



# **SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES AND TECHNOLOGY**

**BIOMEDICAL TECHNOLOGY WING, POOJAPPURA  
THIRUVANANTHAPURAM-695 012, INDIA**

*(An Institute of National Importance under Govt. of India with the status of University  
by an Act of Parliament in 1980)*

## **GUIDELINES FOR PROJECT WORK AT BIOMEDICAL TECHNOLOGY WING**

### **Opportunity to Undergo Short Term Programmes/Project Work for M.Tech/M.Pharm. Final Year Students**

1. The requests from National Institutes, Medical Universities/Colleges, Recognized Universities will only be entertained.
2. Admission will be based purely on the availability of faculty/infrastructure facility for the requested period.
3. Only one student will be admitted at a time under each faculty linked with the ongoing R & D project.
4. All the Intellectual Property Rights arising from the project work will go to SCTIMST, Trivandrum.
5. Number of vacancies available will be published in the Institute website in the month of April every year.
6. Short term programme is not available for any other students doing B.Sc., M.Sc, B.Tech, MBBS etc., other than M.Tech and M.Pharm. final year.
7. Requests for less than 3 months will not be accepted.
8. The maximum period for the Project Work could be 12 months from the date of admission.
9. No candidate will be permitted to leave the programme in the midway.
10. All the students admitted shall strictly adhere to the rules of this Institute.

### **Fees for doing Project Work :**

The following fee will be charged and is applicable from February 2011.

Up to three months	:	Rs.10000/-
For three to six months	:	Rs.25000/-
Above six months up to one year	:	Rs.40000/-

The fee once paid will not be refunded or adjusted under any circumstances.

### **Processing of Applications:**

- The application for the Project Work should be forwarded through the Head of the Institution where the applicant studies.
- The area of project work with a one page abstract should be attached along with the application.
- The request should reach the Institute at least three months before starting the Project Work.
- Applications should be addressed to either the Heads of individual labs or Head, BMT Wing, or to the Deputy Registrar to the address given below.
- The Head, BMT wing in consultation with the Heads of concerned Labs will recommend each case to the Director for approval. The Director's office will forward the approved applications to the Deputy Registrar for execution.

### **Accommodation:**

Due to shortage of rooms in the hostel, all candidates admitted are advised to make their own arrangements for accommodation outside of the campus.

### **Attendance/Certificate:**

- A separate register shall be maintained by each HOD to record the attendance of the Project work of students.
- The students should maintain a Log Book to record their activities. Those who do not complete the approved duration of their programme successfully will not be issued certificates under any circumstances.
- The certificates will be issued on the recommendation of the concerned Head of the Department (HOD)/Section in Charge (SIC) after assessing the student's performance.
- The Certificates will be issued under the signature of the Dean. The Deputy Registrar shall submit the Certificates to the Dean after completing all formalities for signature.

**Use of facilities (Library & Canteen at BMT Wing):**

- The students can use the Library at BMT Wing for reference/reading only. No books/journals shall be issued to them.
- The students will also be allowed to avail the canteen facility.
- Identity Cards will be issued to the students and they have to wear the same when they enter the BMT Wing campus.

The above guidelines shall be strictly followed and shall be reviewed and revised, if necessary.

**The applicants should send the requests along with the enclosures to:**

*The Deputy Registrar  
Sree Chitra Tirunal Institute for Medical Sciences and Technology  
Satelmond Palace, Poojappura, Trivandrum – 695 012  
Kerala, India  
Tel: (0471) 2520440 , 2520441  
E-mail: dreg@sctimst.ac.in*

**DIRECTOR**

Dated : 24<sup>th</sup> June 2011