



श्री चित्रा तिरुनाल आयुर्विज्ञान एवं प्रौद्योगिकी संस्थान, त्रिवेंद्रम
जैव चिकित्सा प्रौद्योगिकी स्कंध, पूजप्पुरा, तिरुवनंतपुरम- 695012, केरल, भारत
SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES AND TECHNOLOGY, TRIVANDRUM
BIO MEDICAL TECHNOLOGY WING,
POOJAPPURA, THIRUVANANTHAPURAM – 695 012, KERALA, INDIA
(एक राष्ट्रीय महत्व का संस्थान, विज्ञान एवं प्रौद्योगिकी विभाग, भारत सरकार)
(An Institution of National Importance, Department of Science and Technology, Government of India)
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Advt. No.P&A.II/69/DEO/P.8268/BMT-SCTIMST/2025

Dated: 06.12.2025

RECRUITMENT

For ICMR Funded Project entitled “ICMR-Virology Research and Diagnostic Laboratory (VRDL)” P.8268

Data Entry Operator

Qualification (Essential)	: Graduation with Data Entry course certificate
Qualification (Desirable)	: Diploma in Computer Application
Experience (Essential)	: 1 year experience in Data Entry.
Experience (Desirable)	: Data Entry experience with medical data in a hospital.
Job description	: Entry of all data on the VRDL portals, regular email communications, working with statistical data and analysis, any other computer related work.
Monthly emoluments	: Rs.20,000/-
Age limit as on 01.12.2025	: 35 years
No. of vacancies	: Existing – 1 ST (Backlog) (In the absence of eligible ST candidates, UR will be considered.)
Duration	: Initially for a period upto 29.07.2026, likely to be extended upto 29.07.2029.
Last date for applying ONLINE	: 19.12.2025 5.00 pm

Eligible candidates are required to apply ONLINE through Institute website (Link given below) and upload scanned copies of certificates to prove **age, qualifications, experience and a valid caste certificate (for ST candidates) in the prescribed format applicable for employment in Central Govt. Institutions issued by a Revenue Officer not below the rank of a Tahsildar.**

The applications will be screened and eligible candidates will be called for an Interview to be conducted at the Biomedical Technology Wing of the Institute at Poojappura, Thiruvananthapuram – 695 012. **Intimation regarding the schedule of interview will be sent to their email id provided in the ONLINE application form.** No TA/DA will be paid for attending the interview. Experience wherever prescribed means experience gained AFTER acquiring the prescribed essential qualification.

Note : Depending on the number of candidates, a written test of a qualifying nature will be conducted for initial screening and only qualified candidates will be called for interview. Marks obtained in the written test, if conducted, will not be counted for final ranking.

Sd/-
HEAD, BMT Wing

To
Notice Board (BMT Wing / Hospital Wing / AMC), Website

Administrative Officer Gr.I

ONLINE Application Link: (<https://www.sctimst.ac.in/Recruitment/>)

