



Bid Number: GEM/2022/B/2324609

Dated: 27-07-2022

Bid Document

Bid Details	
Bid End Date/Time	06-08-2022 16:00:00
Bid Opening Date/Time	06-08-2022 16:30:00
Bid Offer Validity (From End Date)	80 (Days)
Ministry/State Name	Ministry Of Science And Technology
Department Name	Department Of Science And Technology (dst)
Organisation Name	Sree Chitra Tirunal Institute For Medical Sciences And Technology (sctimst)
Office Name	Thiruvananthapuram
Total Quantity	6
Item Category	Almirah Steel-IS:3312 (Q3) , Revolving Chair (Q3) , Chairs-Office- IS 3499 (Q3) , Modular Table (Q3)
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Primary product category	Modular Table
Time allowed for Technical Clarifications during technical evaluation	3 Days
Evaluation Method	Item wise evaluation

EMD Detail

Required	No
----------	----

ePBG Detail

Required	No
----------	----

(a). The EMD % will be applicable for each schedule/group selected during Bid creation.

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	No
-------------------------	----

MSE Purchase Preference

MSE Purchase Preference	Yes
-------------------------	-----

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
Schedule 1	Almirah Steel-is:3312	1
Schedule 2	Almirah Steel-is:3312	1
Schedule 3	Revolving Chair	1

Schedule 4	Chairs-office- Is 3499	2
Schedule 5	Modular Table	1

Almirah Steel-IS:3312 (1 pieces)

Brand Type	Registered Brand
------------	------------------

Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Material	M S Sheet conforming to Quality Grade D of IS:513/2008 with amend. no. 1 (Not as per IS 3312)
	Material of Almirah Doors	5 mm thick Transparent Glass Sheet fixed in the MS sheet frame
	Sheet Thickness of Locker	N.A
	Length of Glass Sheet (+/- 10 mm)	350 mm
	Width of Glass Sheet (+/- 10 mm)	230 mm
	Sheet Thickness of door	1.0 mm
	Sheet Thickness of sides,back , Top and Bottom	0.8 mm (Minimum)
	Sheet Thickness of Shelves	0.8 mm
	Sheet Thickness of Pedestal in mm	0.9 mm
	Material of Lock	steel
	Material of Keys	steel
	GENERIC	Conformity to Indian Standard IS:3312 latest
No of shelves (Nos)		5
Type of Shelves		Fixed
Locker Provided		No
Locking System with the locker		NA
Number of Doors (Nos)		2
Door Stiffner upto full door height Provided with the almirah doors		Yes
Number of Hinges with each door (Nos) - No hinges if having sliding door with top hanging arrangement		3

Specification	Specification Name	Bid Requirement (Allowed Values)
	Number of Glass Sheet fixed in each Almirah door (Nos)	2
	Construction	Welded
	Lock	Three Way bolting device controlled by lock
DIMENSION	Height (Without Pedestal) (in mm) (+/- 10 mm)	1980
	Width (+/- 7 mm)	910.0
	Depth (+/- 5 mm)	486.0
	Inside Height of Locker (+/- 5 mm)	N.A
	Inside Width of Locker (+/- 5 mm)	N.A
	Inside Depth of Locker (+/- 5 mm)	N.A
	Width of Stiffner (+/- 5 mm)	N.A
	Thickness of MS Sheet of Stiffner	N.A
	Stiffened Pedestal height in mm (± 2 mm)	120
	Pedestal Width in mm (± 2 mm)	80
COLOUR & FINISH	Finish	powder coated
WARRANTY	WARANTEE PERIOD IN NUMBER OF YEARS	2

Additional Specification Parameters - Almirah Steel-IS:3312 (1 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Color Preference	Royal Ivory

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
-------	-----------------------------	---------	----------	---------------

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Shiju V S	695011,Sree Chitra Tirunal Institute For Medical Science and Technology,Medical College PO, Trivandrum	1	30

Almirah Steel-IS:3312 (1 pieces)

Brand Type	Registered Brand
------------	------------------

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Material	M S Sheet conforming to Quality Grade D of IS:513/2008 with amend. no. 1 (Not as per IS 3312)
	Material of Almirah Doors	M S Sheet
	Sheet Thickness of Locker	N.A
	Length of Glass Sheet (+/- 10 mm)	N.A
	Width of Glass Sheet (+/- 10 mm)	N.A
	Sheet Thickness of door	1.0 mm
	Sheet Thickness of sides,back , Top and Bottom	0.9 mm
	Sheet Thickness of Shelves	0.8 mm
	Sheet Thickness of Pedestal in mm	1.0 mm
	Material of Lock	steel
	Material of Keys	keys made of MAZAK / ZAMAK having nickle plated finish
GENERIC	Conformity to Indian Standard IS:3312 latest	No
	No of shelves (Nos)	5
	Type of Shelves	Fixed
	Locker Provided	No
	Locking System with the locker	NA
	Number of Doors (Nos)	2
	Door Stiffner upto full door height Provided with the almirah doors	No

Specification	Specification Name	Bid Requirement (Allowed Values)
	Number of Hinges with each door (Nos) - No hinges if having sliding door with top hanging arrangement	3
	Number of Glass Sheet fixed in each Almirah door (Nos)	N.A
	Construction	Welded
	Lock	Three Way bolting device controlled by 6 lever lock
DIMENSION	Height (Without Pedestal) (in mm) (+/- 10 mm)	1855
	Width (+/- 7 mm)	910.0
	Depth (+/- 5 mm)	455.0
	Inside Height of Locker (+/- 5 mm)	N.A
	Inside Width of Locker (+/- 5 mm)	N.A
	Inside Depth of Locker (+/- 5 mm)	N.A
	Width of Stiffner (+/- 5 mm)	N.A
	Thickness of MS Sheet of Stiffner	N.A
	Stiffened Pedestal height in mm (± 2 mm)	125
	Pedestal Width in mm (± 2 mm)	80
COLOUR & FINISH	Finish	powder coated
WARRANTY	WARANTEE PERIOD IN NUMBER OF YEARS	3

Additional Specification Parameters - Almirah Steel-IS:3312 (1 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Color Preference	Royal Ivory

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Shiju V S	695011,Sree Chitra Tirunal Institute For Medical Science and Technology,Medical College PO, Trivandrum	1	30

Revolving Chair (1 pieces)

Brand Type	Registered Brand
------------	------------------

Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Pedestal Base	Chrome finish with 5 wheels
	Arm Material	pu foam bonded chrome coted
	seat material	PU Foam Covered With pure leatherite
	Material of Fabric Back Cover / Material for Backrest	Leatherite, N.A
	Material of Fabric of Seat Cover	leatherite
GENERAL	Chair Type	360 Degree swivel,posture control with multilocking position synchronized mechanism
	Height Adjustment ± 5(mm)	up to 120 mm
	Arm	With
	Type of backrest support	backrest symmetrical lumber support
	Arm Type	Fixed
	Ergonomic Seat Design	Yes
	Back type	fixed
	backrest has separate adjustable headrest	No
	Seat type	fixed
	Number of arm movement	N.A
	Lumber support	integrated
DIMENSION	Overall Chair Height ±15mm	1280
	Backrest Height ±15mm	690.0
	Backrest Width ±10mm	480.0
	Seat Height ±15 mm	480
	Seat Width ±10 mm	500

Specification	Specification Name	Bid Requirement (Allowed Values)
	Seat Depth ± 10 mm	500.0
	Thickness of MS Plate Joining the under structure with Seat	2.2
	Thickness of Plywood used in Seat ± 1 (mm)	15 mm
	Thickness of Plywood used in Backrest ± 1 (mm)	15 mm
	Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm)	70
	Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 2 MM)	70
WARANTEE	Warrantee period in number of years	2-year
CERTIFICATION	Test reports to be furnished to buyer on demand	YES
	BIFMA Certification	YES
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007 certified	YES
	Green guard certification	YES
	Aiota	YES

Additional Specification Parameters - Revolving Chair (1 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Color Preference	Bright red / maroon

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Shiju V S	695011,Sree Chitra Tirunal Institute For Medical Science and Technology,Medical College PO, Trivandrum	1	30

Chairs-Office- IS 3499 (2 pieces)

Brand Type	Registered Brand
------------	------------------

Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Type of material (other than wood) used in Polythene cane Chair	NOT APPLICABLE
	Material of Fabric Back Cover	polyster
	Frame Material	Crca ERW round pipe
	Material of Fabric of Seat Cover	fabric
	Thickness of Plywood used in Seat ±1(mm)	12 mm
	GSM/Thickness of Fabric ±5 (Gram per Sq Meter)	220 Gram per Sq Meter
	Arm Material	CRCA pipe
	Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 3 mm)	25 mm
	Thickness of Polyurethane Foam Used in Seat IN MM (+/- 3 mm)	40 mm
GENERIC	Chair Type	With Arms
	Type of Seat and Backrest	Padded with Polyurethane Foam
	Frame Type	Cantilever
	Castors	Without
DIMENSION	Size of Material (mm)	14 SWG 25 mm round pipe
	Chair Height ±15(mm)	850 mm
	Seat Depth ±10(mm)	450 mm
	Seat Width ±10 (mm)	450 mm
	Seat Height IN MM ±5(mm)	430
	Backrest Width ±10(mm)	450 mm

Specification	Specification Name	Bid Requirement (Allowed Values)
	Backrest Height ±10(mm)	400 mm
	Arm Length ±5(mm)	300 mm
	Arm Width ±2(mm)	40 mm
COLOUR & FINISH	Paint Type	powder coated on MS
CERTIFICATION	Test reports to be furnished to buyer on demand	NO
	BIFMA certification	NO
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007 certified	YES
WARRANTY	Warranty period in number of years	3

Additional Specification Parameters - Chairs-Office- IS 3499 (2 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Color Preference	Bright red / maroon

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Shiju V S	695011,Sree Chitra Tirunal Institute For Medical Science and Technology,Medical College PO, Trivandrum	2	30

Modular Table (1 pieces)

Brand Type	Registered Brand
------------	------------------

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
DIMENSION	Length of Table Top ±10(mm)	1200.0
	Depth of Table Top±10(mm)	600.0
	Height of Table Top±10(mm)	750.0
GENERIC	Mode of Supply of modular table	Knocked Down to be assembled at consignee site by the Seller
	Storage Provided	one side
	Number of storage unit	triple storage
MATERIAL	Table Top material and thickness ±3mm	25mm thickness three layer pre-laminated Particle boards (Wood Product) of grade II Type II of IS 12823 Latest
WARRANTY	Warranty period in number of years	1

Additional Specification Parameters - Modular Table (1 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Color Preference	Beige

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporti ng Officer	Address	Quantity	Delivery Days
1	Shiju V S	695011,Sree Chitra Tirunal Institute For Medical Science and Technology,Medical College PO, Trivandrum	1	30

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. **Service & Support**

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

3. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. **Generic**

Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 3 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

5. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

7. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

8. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

9. **Financial Criteria**

NET WORTH: Net Worth of the OEM should be positive as per the last audited financial statement.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking

payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---